

# The Danish Ministry of Foreign Affairs

## Guidelines to Business Travelers:

### **Before travelling –**

#### **Restrictions:**

Many countries have implemented comprehensive restrictions, such as limitations on entry, internal travel restrictions within the country's borders, and quarantine rules, in order to reduce COVID-19 infections/chain of transmission.

Business travel can, however, be exempted from general travel restrictions in certain countries.

It may also be necessary to present/provide a negative COVID-19 test before gaining access to certain countries, without being required to quarantine for 14 days.

The employee can get tested at 'Testcenter Denmark' and get issued a test certificate. Alternatively, you can contact the authority's hotline number on 7020 0233. In that case, the company should consider what the specific time requirements are for COVID-19 testing in the destination country - including transit countries - to ensure that the test is taken at a suitable time before departure.

Find information about specific restrictions at the relevant Danish embassies.

New restrictions can be implemented with short notice and transport connections may also be suspended with very short notice. You should prepare yourself for the possibility that you need to adjust your travel itinerary during your trip and that your travels will be extended/prolonged significantly.

It is company's responsibility to stay updated on travel restrictions in other countries through local authorities and news media coverage. You should always follow local authorities' guidelines.

#### **Insurance:**

If a company is planning a trip to a country, where the MFA advises against non-essential travel, it is important to check whether the company's insurance covers the trip and whether the insurance cover is sufficient.

In case there are any doubts about the insurance cover, the company should contact the insurance company prior to departure.

COVID-19 has put enormous pressure on public health systems throughout the world, which has led to capacity difficulties in treating patients at various hospitals. Certain local capacity issues can therefore complicate traveler's ability to gain access to local private hospitals as well as ambulance planes flying to countries, where they have adequate capacity available in hospitals.

Companies should take these circumstances into account in their contingency plans when planning a specific trip, because it can have an impact on the insurance company's ability to assist in practice.

The contingency plan should include a specific plan for assistance, including a return trip, if the employee is experiencing COVID-19 related symptoms or if the employee falls ill with COVID-19.

If the company has specific challenges with hospitalizations abroad or an ambulance plane which cannot be solved by the insurance company, you can contact the relevant Danish embassy or the MFA Global Call Center 24/7 ([bbb@um.dk](mailto:bbb@um.dk)) or +45 3392 1112

### **People in high risk**

Certain individuals are in higher risk of falling seriously ill and in need of treatment if they are infected. Read more at Sundhedsstyrelsen. – ([link](#))

If a company has an employee who is in the high-risk group, we recommend making a specific and individual risk assessment of the trip in consult with the employee.

### **During your travels**

Generally -

If a company's employee travels to another country than Denmark, they are subject to the other country's laws and regulations, and they should therefore follow the local authorities' guidelines.

Below travel recommendations have been drawn up in collaboration with Danish health authorities as a supplement to local laws and regulations.

The Danish public health authorities' general recommendations are the same abroad as in Denmark.

#### **Good travelling precautions/ hygenics**

- Companies are advised to provide hand sanitizer to travelling employees.
- The company's employees should always use a mask and other protective equipment, if it is required in the country they are travelling to. If that is the case, the company is advised to provide the necessary protective equipment to their travelling employees.

#### **Meetings, company visits etc.**

In case a company's employees participate in meetings, company visits etc. overseas, we advise them to be particularly mindful of Sundhedsstyrelsens general guidelines on maintaining a healthy hand hygiene and physical distance, which also entails avoiding shaking hands, hugging and cheek kisses.

We advise you to register yourself on the Danskerlisten, if travelling abroad. When you are enrolled on the Danskerlisten, you will receive information directly from the MFA, if any new, larger restrictions are implemented in the country you are in, or if any kind of crisis situation arises.

You can register via the foreign ministry's app 'Rejseklar'. If you do not have access to the app, you can always register via our website.

### **After the trip**

#### *COVID-19 Test:*

Upon returning to Denmark, all business travelers have access to a COVID-19 test. The test should be taken right after returning to Denmark and following shorter trips, it should be taken 4 days after the departure at the earliest.

In case of a negative test result, there is no need to quarantine for 14 days after returning to Denmark.

The test is conducted by Testcenter Danmark who have created nationwide test centers. Business travelers have two options when it comes to booking a test appointment after returning to Denmark. You can either book a time on coronaprover.dk or contact authority's hotline on 7020 0233. The estimated response time for a test is currently 28-30 hours.

### **Symptoms and suspicion about possible infection**

If a company's employee is experiencing symptoms after returning to Denmark that may be caused by COVID-19 or if they merely suspect that they are infected, then we advise them to do as everyone else, who is experiencing symptoms. Testing needs to be done through your own doctor, unlike the Testcenter Danmark.

Read more at Sundhedsstyrelsen - <https://www.sst.dk/da/corona#corona-faq-syg>

In case employees already experience symptoms in the airport, they should, if possible, avoid public transportation from the airport.